



Put club logo or name
here

Insert Credit Union Address here

24/03/2024

To whom it may concern.

Please find below the information requested to open a Credit Union Account for the *Insert Club name here*.

Committee Members:

(Insert Chair's Name Here), Chairperson
(Insert Treasurer's Name), Treasurer
(Insert Sec Name), Secretary
Add other officers or ordinary members names here

I can confirm that, at meeting attended by all Committee Members on 16 January 2024, a resolution was passed to open an account with the (add Credit union Name). At the same meeting the following Committee Members were confirmed as the Authorised Signatories: Add you signatories here).

Yours sincerely,

(Add secretary's name here),
Secretary,
For and behalf of (add Club Name here).
Mobile Number: